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Subject: **Commissioned Officer Effectiveness Report (COER) Deadlines**

Dear Public Health Service Officers,

We apologize for the technical difficulties you are experiencing with our aging IT systems. As the Office of the Assistant Secretary for Health's Chief Information Officer and his team are working to upgrade and migrate our IT systems, we are extending the deadlines for the 2020 Commissioned Officer Evaluation Report (COER).

The **new** deadlines are:

Due to	Deadline
Rater	25 November 2020
Reviewing Official	23 December 2020
Agency Liaison	15 January 2021
Commissioned Corps Headquarters (from the Agency liaison)	31 January 2021

For those officers up for promotion - all promotion documents (ROS, OS, CV, licensure/certifications) and required actions (PIR and eOPF corrections) listed on the promotion checklist are due to Commissioned Corps Headquarters by **15 January 2021**.

Please go to the CCMIS [COER website](#) for important announcements, instructions, and updates.

Please direct all technical and access issues to the Commissioned Corps Help Desk at cchelpdesk@hhs.gov. For other COER related questions and concerns, contact your Agency liaison or contact phscoers@hhs.gov.

Respectfully,

Susan M. Orsega
RADM, USPHS
Director, Commissioned Corps Headquarters

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